



Haverling

L O N D O N B O R O U G H

LICENSING SUB-COMMITTEE SHELL GARAGE 203 BRENTWOOD ROAD

AGENDA

10.30 am	Thursday 3 August 2017	Council Chamber - Town Hall
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Members 3: Quorum 2

COUNCILLORS:

Linda Trew (Chairman)
Jody Ganly
Dilip Patel

**For information about the meeting please contact:
Richard Cursons - 01708 432430
richard.cursons@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for hearing – Licensing Act 2003

5 APPLICATION TO VARY A PREMISES LICENCE - SHELL GARAGE - ROMFORD (Pages 7 - 32)

Application for a variation to a premises licence is made by Motor Fuel Limited under section 34 of the Licensing Act 2003.

**Andrew Beesley
Head of Democratic Services**

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LICENSING SUB-COMMITTEE

REPORT

3 August 2017

Subject Heading:

**Procedure for the Hearing:
Licensing Act 2003**

Report Author and contact details:

**Richard Cursons – Democratic
Services Officer
01708 432430
richard,cursons@onesource.co.uk**

Members are advised that, when considering an application to vary a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
- 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Location and facilities:

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

4. Notification of attendance:

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

5. Procedural matters:

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 5 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which

the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.

- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

- The prevention of crime and disorder;**
- Public safety;**
- The prevention of public nuisance; and**
- The protection of children from harm.**

6. Failure of parties to attend the hearing:

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

7. Adjournments and extension of time:

- 7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

8. Sub-Committee's determination of the hearing:

- 8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

9. Power to exclude people from hearing:

- 9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

10. Recording of proceedings:

- 10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

11. Power to vary procedure:

- 11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.



Havering
LONDON BOROUGH

Licensing Officer's Report



LICENSING SUB-COMMITTEE

REPORT

3 August 2017

Subject heading:

Shell Romford
203 Brentwood Road Romford
RM1 2SL
Premises licence variation
Paul Jones, Licensing Officer
Town Hall Main Road Romford
licensing@havering.gov.uk
01708 432777

Report author and contact details:

This application for a variation to a premises licence is made by Motor Fuel Limited under section 34 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 21st June 2017.

Geographical description of the area and description of the building

These premises are a convenience store located on a petrol station forecourt. The premises are bordered by residential properties.



Details of the application

Current premises licence hours:

Supply of alcohol – off supplies		
Day	Start	Finish
Monday to Sunday	05:00	23:00

Late night refreshment		
Day	Start	Finish
Monday to Sunday	23:00	05:00

Variation applied for:

Supply of alcohol – off supplies		
Day	Start	Finish
Monday to Sunday	00:00	24:00

Hours premises open to the public		
Day	Start	Finish
Monday to Sunday	00:00	24:00

Additionally, the premises plans seek to be modified to the layout included in this agenda.

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the 28th June 2017 edition of the Yellow Advertiser.

The premises are currently open 24 hours a day retailing fuel, groceries and providing the licensable activity of late night refreshment.

Summary

There were three representations against this application from residents.

There were no representations against this application from responsible authorities.



Part A

Premises licence number

001592

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Shell Romford
203 Brentwood Road, Romford RM1 2SL

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of Alcohol, Late Night Refreshment

The times the licence authorises the carrying out of licensable activities

Supply of Alcohol
Monday to Sunday 05:00 to 23:00

Late Night Refreshment
Monday to Sunday 23:00 to 05:00

The opening hours of the premises

Not applicable

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Off supplies only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Motor Fuel Limited
Clock House Court 5-7 London Road St Albans Hertfordshire AL1 1LA

Registered number of holder, for example company number, charity number (where applicable)

5206547

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]



Mandatory Conditions

1. **No supply of alcohol may be made under the Premises Licence;**
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. **Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.**
3. (1) **The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.**
(2) **The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.**
(3) **The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—**
 - (a) A holographic mark, or
 - (b) An ultraviolet feature.
4. **A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. Full details of this Mandatory Condition can be found at:-**
<http://www.legislation.gov.uk/ukdsi/2014/9780111109120>

Annex 2 – Conditions consistent with the operating schedule

1. **Alcohol shall not be sold or supplied except during permitted hours.**
2. **Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied.**
3. **Alcohol shall not be sold in an open container or be consumed in, the licensed premises.**
4. **A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images can be made available upon reasonable request by the Police or other relevant officers of a responsible authority.**
5. **Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.**
6. **A refusals book will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.**

Annex 2 – Conditions consistent with the operating schedule cont'd

7. A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.
8. Spirits will be located behind the counter.
9. A notice will be displayed at the site asking customers to respect the needs of residents and leave the area quietly.

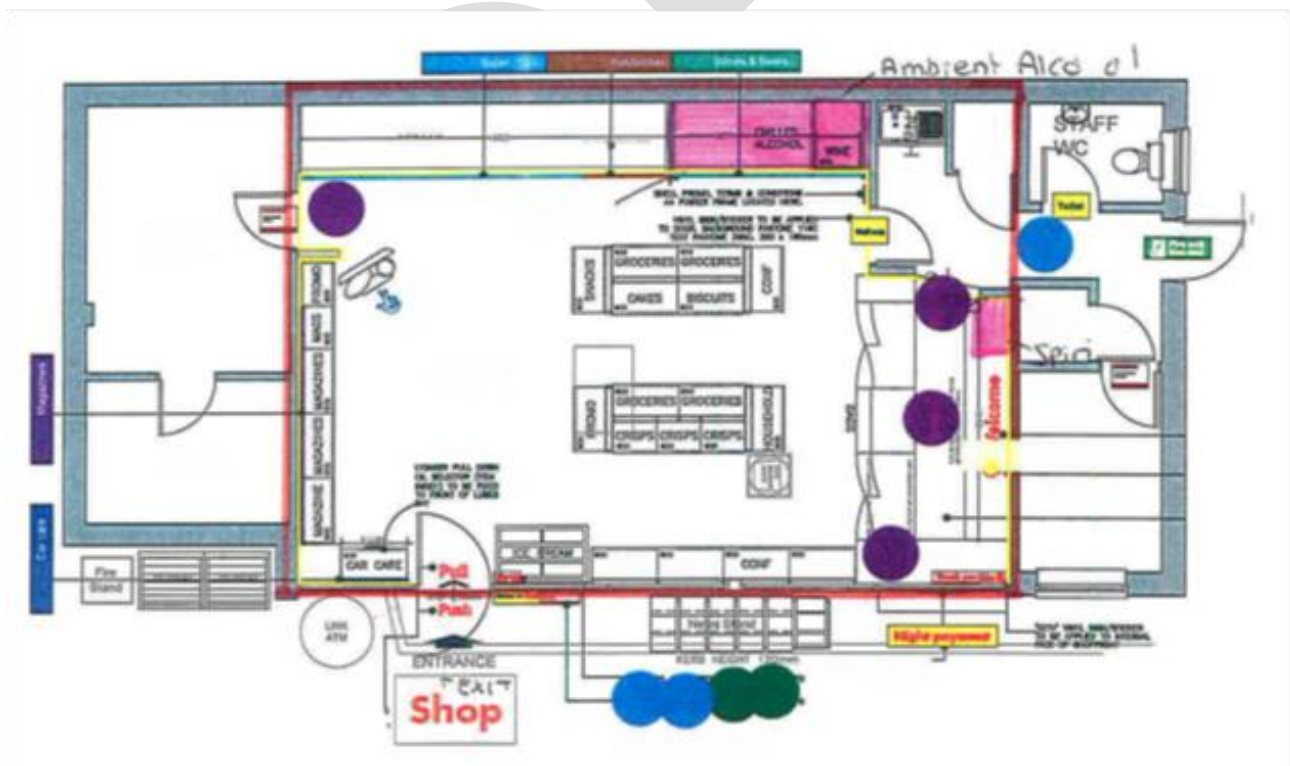
Following Variation application January 2016

10. Notices to be displayed on the forecourt and by the forecourt exits and adjacent to the pay window asking customers to leave the premises quietly and with consideration for local residents, to be repeated internally by the exit door.
11. The Late Night Refreshment licensable activity is to be restricted to hot drinks only.
12. All hot drink sales would be made via the serving hatch from 23.00hrs until 05.30hrs.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

Not applicable

Annex 4 – Plans





Part B

Premises licence summary

Premises licence number

001592

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

Shell Romford
203 Brentwood Road, Romford RM1 2SL

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of Alcohol, Late Night Refreshment

The times the licence authorises the carrying out of licensable activities

Supply of Alcohol
Monday to Sunday 05:00 to 23:00

Late Night Refreshment
Monday to Sunday 23:00 to 05:00

The opening hours of the premises

Not applicable

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Off supplies

Name, (registered) address of holder of premises licence

Motor Fuel Limited
Clock House Court, 5-7 London Road, St Albans, Hertfordshire AL1 1LA

Registered number of holder, for example company number, charity number (where applicable)

5206547

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]

State whether access to the premises by children is restricted or prohibited

Not restricted

Classified

Articles for sale

Calls cost £1.02 per minute from a BT landline, Other networks may vary, calls from a mobile could be considerably higher. Text YABARGAIN (space) Advert up to a maximum 150 characters and send to 83149. Texts cost £1.02 plus standard network rates. If you do not want to receive details on any other product or services, please text the word EXIT at the end of your message. your advertisement will appear in the next available edition. We do not accept bargain ads under £100 by fax, post or person

Call: **01268 503422**
 email: **sales@yellowad.co.uk**

Post: **Yellow Advertiser, Acorn House, Great Oaks, Basildon, SS14 1AH**

0905 624 0595

Public Notices

PUBLIC NOTICE OF AN APPLICATION TO VARY A PREMISES LICENCE UNDER SECTION 34 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to the London Borough of Havering Council to vary a premises licence under the above Act on the 21st June 2017. Applicant: Motor Fuel Ltd. Address of premises: Convenience Store, Shell Romford Service Station, 203 Brentwood Road, Romford RM1 2SL. Proposed variations to the licensable activities: Extend the hours for the sale of alcohol. Proposed days and hours of licensable activity: Every day, Alcohol sales 00.00 to 24.00. The postal address of the Licensing Authority where the register is kept and the application may be inspected is: *London Borough of Havering Council, Housing & Public Protection, Licensing Team, Mercury House, Mercury Gardens, Romford RM1 3SL. Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address* within 28 days of the date of this notice - by the 19th July 2017. Further information is available on the web site www.havering.gov.uk following the links. It is an offence, under section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in or in connection with an application and the maximum fine on summary conviction of such an offence is not limited.

PUBLIC NOTICE OF AN APPLICATION TO VARY A PREMISES LICENCE UNDER SECTION 34 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to the London Borough of Havering Council to vary a premises licence under the above Act on the 21st June 2017. Applicant: Motor Fuel Ltd. Address of premises: Convenience Store, Hornchurch Service Station, Cardrome, Upper Rainham Road, Hornchurch RM12 4ET. Proposed variations to the licensable activities: Extend the hours for the sale of alcohol. Proposed days and hours of licensable activity: Alcohol sales Mon-Sat 05.30 to 01.00, Sunday 06.00 to 24.00. The postal address of the Licensing Authority where the register is kept and the application may be inspected is: *London Borough of Havering Council, Housing & Public Protection, Licensing Team, Mercury House, Mercury Gardens, Romford RM1 3SL. Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address* within 28 days of the date of this notice - by the 19th July 2017. Further information is available on the web site www.havering.gov.uk following the links. It is an offence, under section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in or in connection with an application and the maximum fine on summary conviction of such an offence is not limited.

Licensing Solutions - duly authorised agents

Licensing Solutions - duly authorised agents

NOTICE OF APPLICATION TO VARY A PREMISES LICENCE UNDER SECTION 34 OF THE LICENSING ACT 2003

APPLICANT: Sports and Leisure Management (SLM Ltd.)
 PREMISES: Hornchurch Sports Centre, Harrow Lodge Park, Hornchurch Road, Hornchurch, RM11 1JU

The proposed licensable activity is:

- The provision of boxing and wrestling Monday to Friday from 06:00 - 23:00 and Saturday to Sunday from 08:00 - 23:00 in the sports hall only
- The sale of alcohol by retail from 11:00 - 23:00 in the sports hall only

Full details of the application can be inspected at the address noted below during normal business hours.

Any representations by an interested party or responsible authority regarding this application can be made to:

London Borough of Havering, Licensing Team
 Town Hall Main Road
 ROMFORD, RM1 3BD
 Website: www.havering.gov.uk

Such representation must be received in writing by 12/07/2017, clearing stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

It is an offence to knowingly or recklessly make a false statement in connection with an application.
 The maximum fine for which a person is liable on summary conviction for the offence is £5,000.00.

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Avril Perrin, Yellow Advertiser, Acorn House, Great Oaks, Basildon, Essex SS14 1AH. Email: avrilperrin@yellowad.co.uk



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Yellow Advertiser

01268 503400



Havering
LONDON BOROUGH

Copy of Application

* required information

Section 1 of 17

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A sole trader is a business owned by one person without any special legal structure.

A private individual acting as an agent

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 17

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

32,000

Section 3 of 17

VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

Yes

No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

Yes

No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

CONVENIENCE STORE LOCATED ON A FORECOURT - EXTEND THE HOURS FOR THE SALE OF ALCOHOL AND SUBMIT A MODIFIED PLAN

Section 4 of 17

PROVISION OF PLAYS

Will the schedule to provide plays be subject to change if this application to vary is successful?

Yes

No

Section 5 of 17

PROVISION OF FILMS

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes

No

Section 6 of 17

PROVISION OF INDOOR SPORTING EVENTS

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

<i>Continued from previous page...</i>	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Section 7 of 17		
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS		
Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?		
<input type="radio"/> Yes <input checked="" type="radio"/> No		
Section 8 of 17		
PROVISION OF LIVE MUSIC		
Will the schedule to provide live music be subject to change if this application to vary is successful?		
<input type="radio"/> Yes <input checked="" type="radio"/> No		
Section 9 of 17		
PROVISION OF RECORDED MUSIC		
Will the schedule to provide recorded music be subject to change if this application to vary is successful?		
<input type="radio"/> Yes <input checked="" type="radio"/> No		
Section 10 of 17		
PROVISION OF PERFORMANCES OF DANCE		
Will the schedule to provide performances of dance be subject to change if this application to vary is successful?		
<input type="radio"/> Yes <input checked="" type="radio"/> No		
Section 11 of 17		
PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE		
Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?		
<input type="radio"/> Yes <input checked="" type="radio"/> No		
Section 12 of 17		
PROVISION OF LATE NIGHT REFRESHMENT		
Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?		
<input type="radio"/> Yes <input checked="" type="radio"/> No		
Section 13 of 17		
SUPPLY OF ALCOHOL		
Will the schedule to supply alcohol be subject to change if this application to vary is successful?		
<input checked="" type="radio"/> Yes <input type="radio"/> No		

Continued from previous page...

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption?

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 17

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

Section 15 of 17

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

ALCOHOL HOURS CONDITIONS

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Section 16 of 17

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Continued from previous page...

MANDATORY AND OTHER CONDITIONS TO REMAIN INCLUDING ALARM SYSTEM, CCTV SYSTEM WITH RECORDING FACILITIES, TRAINED STAFF WITH RECORDED ONGOING ALCOHOL TRAINING REGIME, CHALLENGE 25 AND PROOF OF AGE INITIATIVE EMBRACED, INSTORE CHALLENGE SIGNAGE, REFUSALS SYSTEM WITH REFUSALS BOOK AND INCIDENT LOG, ACCESS AT THE DISCRETION OF THE CASHIER BETWEEN 23.00 AND 05.30, LNR TO BE HOT DRINKS ONLY

b) The prevention of crime and disorder

ALARM SYSTEM, CCTV SYSTEM WITH RECORDING FACILITY, TRAINED STAFF, CHALLENGE 25, REFUSALS SYSTEM AND INCIDENT LOG

c) Public safety

STAFF TRAINED IN FIRE SAFETY PROCEDURES AND THE USE OF FIRE SAFETY EQUIPMENT, FIRE FIGHTING EQUIPMENT

d) The prevention of public nuisance

STAFF TRAINED TO DEAL WITH SITUATIONS, USEABLE WASTE BINS PROVIDED ON THE FORECOURT

e) The protection of children from harm

FULL ALCOHOL TRAINING REGIME IN USE, ONGOING RECORDED ALCOHOL TRAINING WITH REFRESHER TRAINING TO BE CARRIED OUT EVERY 6 MONTHS, CHALLENGE 25 TRADING INITIATIVE EMBRACED, CHALLENGE SIGNAGE, REFUSALS SYSTEM AND REFUSALS BOOK

Section 17 of 17

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 - £100.00
Band B - £4301 to £33000 - £190.00
Band C - £33001 to £87000 - £315.00
Band D - £87001 to £125000 - £450.00*
Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 - £900.00
Band E - £125001 and over - £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 - £1,000.00

Continued from previous page...

- Capacity 10000 -14999 - £2,000.00
- Capacity 15000-19999 - £4,000.00
- Capacity 20000-29999 - £8,000.00
- Capacity 30000-39999 - £16,000.00
- Capacity 40000-49999 - £24,000.00
- Capacity 50000-59999 - £32,000.00
- Capacity 60000-69999 - £40,000.00
- Capacity 70000-79999 - £48,000.00
- Capacity 80000-89999 - £56,000.00
- Capacity 90000 and over - £64,000.00

* Fee amount (£)

190.00

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

CHRIS MITCHENER

* Capacity

DULY AUTHORISED AGENT

* Date

01 / 06 / 2017
dd mm yyyy

Add another signatory

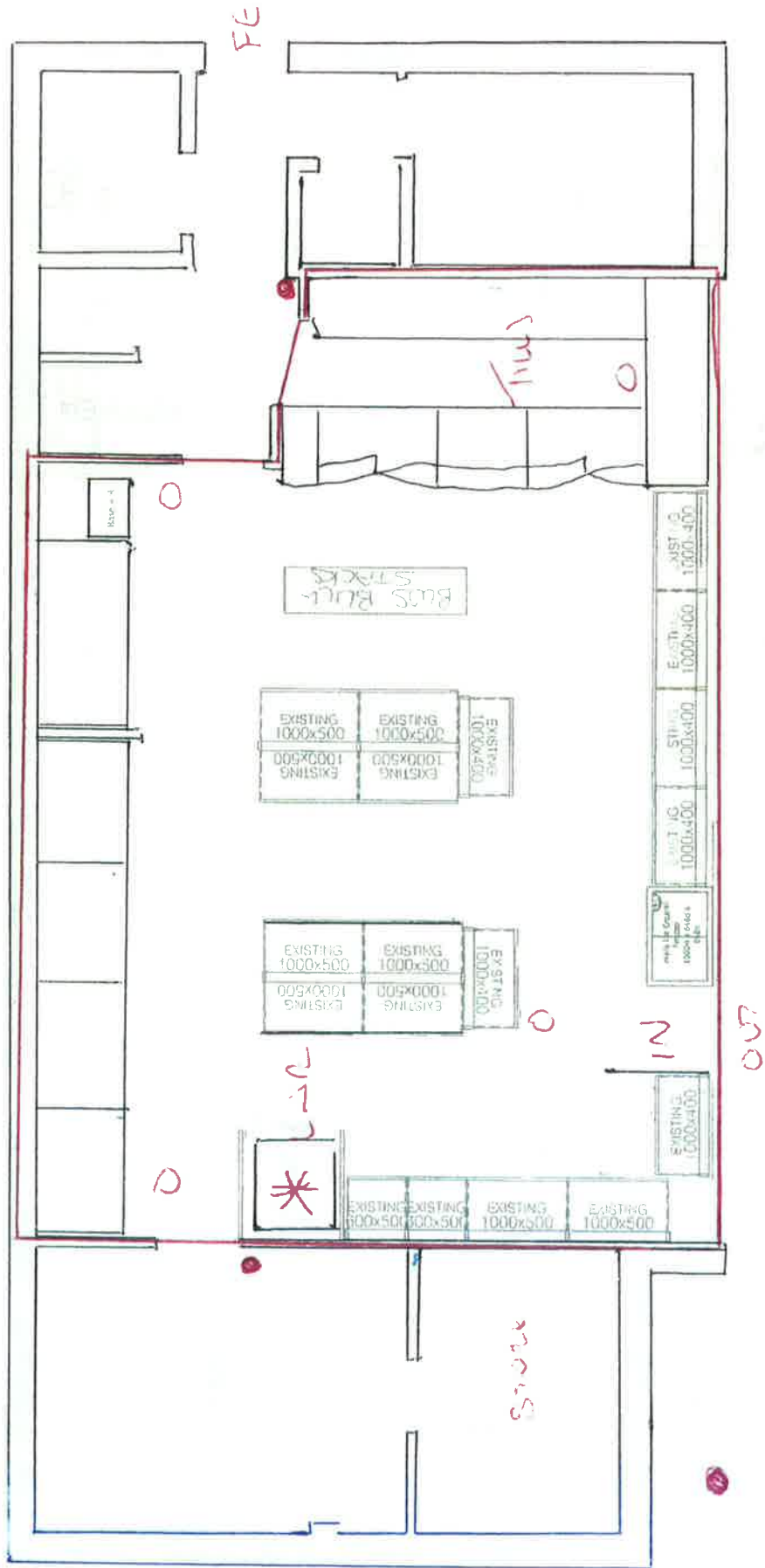
Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

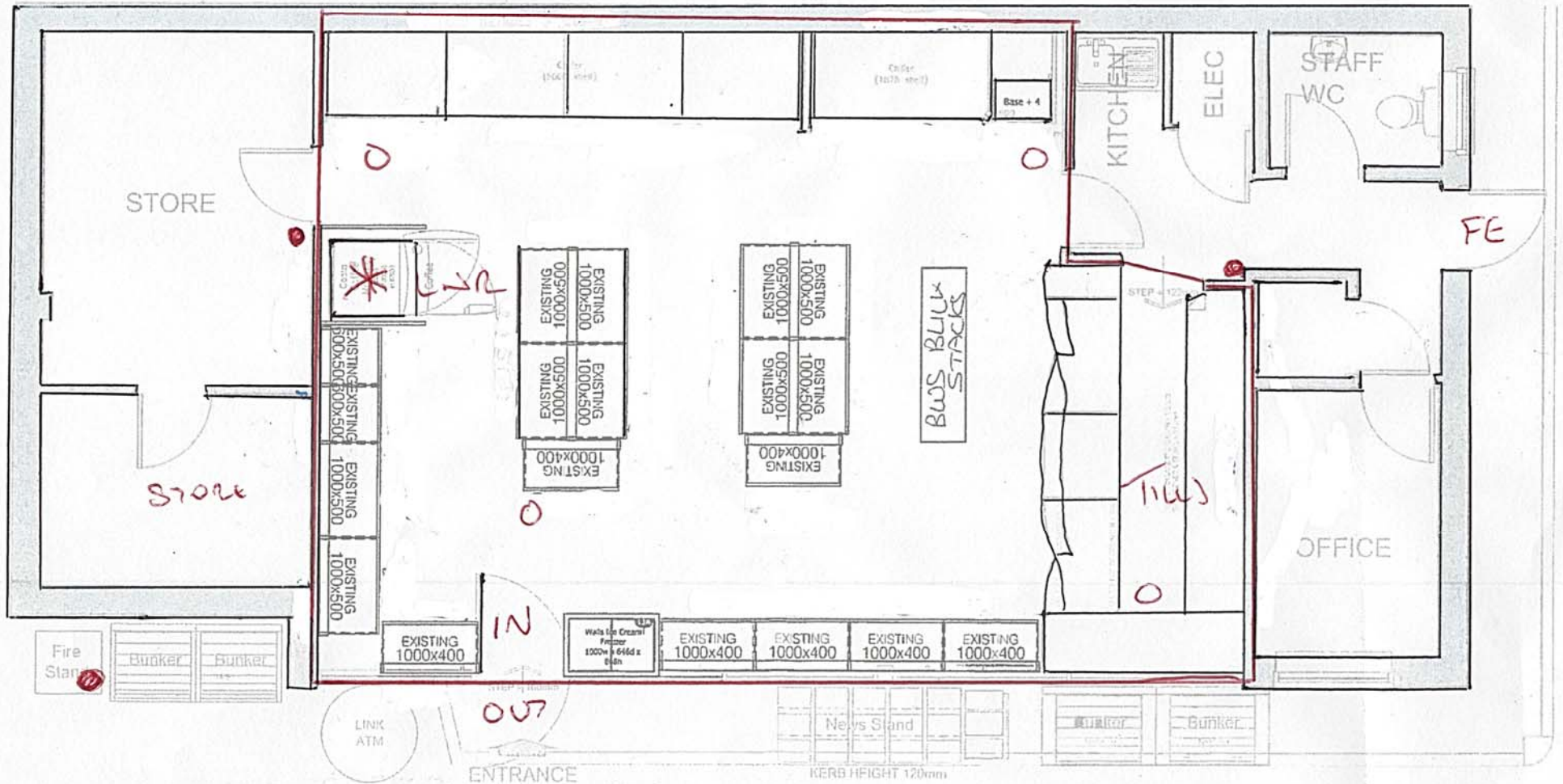
SKILL COMFORTS - 203 BRESTWOOD ROAD COMFORTS 2M12SL
 CSM/MAT/O11 1-XEAT



Another diagram throughout the store within the CES BODICE
 LINE = COSTA MACHINE OR SIMILAR MACHINES *
 CLEANERS ○ EXT. DUSHER ○ FREE EXT FE

SKILL ROOMS - 203 BRENTWOOD ROAD COMFORD RM12SL
 CSM/MAT/OII 1-ROAY

Page 27



ALCOHOL DISPLAY THROUGHOUT THE STORE WITHIN THE RED BORDER
 LNR = COSTA MACHINE OR SIMILAR MACHINES *
 KE7
 GETV UNITS O EXP. UNITS O FIRE EXIT FE



Havering
LONDON BOROUGH

Interested Party

24/6/2017

Mr + Mrs COX
194, BRENTWOOD ROAD
ROMFORD
ESSEX
RM1 2RT.

Dear Mr Jones

We object to the licence for Shell 203, Brentwood Road Romford RM1 2SL to the four main points below.

- 1, Prevention of crime and disorder
- 2, Prevention of public nuisance
- 3, Public safety
- 4, The protection of children from harm.

My main objection is that Shell should close at 10pm seven days a week, and open at 6am, due to noise of engines music blaring and horns honking late in the early hours especially weekends

Over the past 10 years there have been at least five accidents due to exiting Shell forecourt late at night recent one was 10th ~~Jan~~ June 2017

So i strongly object to Shell having ~~these~~^{their} Licence

Yours faithfully



STEVEN COX.

From: Jennifer Lancaster [mailto: [REDACTED]]
Sent: 22 June 2017 12:31
To: Licensing
Cc: Morten King
Subject: Shell Service Station 203 Brentwood Road licence number

My husband and I would like to object to the application for a license to serve alcohol 24 hours on the grounds of prevention of public nuisance and protection of children from harm.

We live opposite at 190 Brentwood Road with an 8 year old son. It is already quite noisy and disrupts his sleep. Anti social behaviour including swearing and public drinking, poor driving into and out of the petrol station including collisions with other vehicles are already in evidence and we believe this would escalate with extended hours.

Currently alcohol is no sold after 11pm and before 5 am.

In the early evening the petrol station can get quite rowdy with people driving in with loud music and revving their engines. A high percentage appear to use the cash point or make purchases from in store rather than petrol. There can be frustrations with slow turnaround by staff which is evidenced by car drivers using their horn. There are also walk in customers who pass through on the way up/down Brentwood Road. Sometimes in groups who buy boxes of cans of lager and stand around chatting. People congregate at the petrol station and sit at the bus stop consuming items before they board the bus. This is evidenced by the rubbish around the bus stop and in our gardens across the road.

There is already public nuisance from drunk people who stop off on the way home from the pub and get rowdy at the hatch when the petrol station will not serve them due to current licensing. This nuisance would increase if it were open.

People already get frustrated in the middle of the night if the person at the hatch does not activate the pump or people are slow paying I believe this will get worse.

Is there a demand from the local residents for alcohol to be sold in the middle of the night/early morning or would the preference be for less noise and uninterrupted sleep.

Whilst we can appreciate the requirement for people driving at night to have a hot drink and petrol/diesel, is alcohol a basic need?

There is also already nuisance from the petrol tanker deliveries and reversing on their vehicles in the early hours. Combined with the frustration of drivers who cannot make purchases during delivery hours.

Although Brentwood Road is a relatively busy road, we can hope that during the night it is relatively peaceful for through traffic. The only nuisance is the use of the petrol station as described above.

Please take the above into consideration with the application.

Thanks

Jennifer Lancaster
Morten King

From: David Parker [mailto:]
Sent: 24 June 2017 14:21
To: Paul Jones
Subject: Shell Romford, 203 Brentwood Road, Romford, RM1 2SL Ref: PJJ/019193

Dear Mr Jones,

The Shell Romford petrol station is in a residential area (not on the outskirts of Romford) and I do not believe there is any demand from local residents for an extension to the existing licensing arrangement. The existing night time opening hours of the petrol station are already a substantial blight on the wellbeing of the local residents who are suffering the public nuisance during the hours of 11pm to 5am from people:

- blasting car horns repeatedly while in the petrol station,
- revving car and motorbike engines repeatedly while in the petrol station,
- playing music in their cars at high volumes while in the petrol station,
- light invasion into bedrooms due to flashing of headlights and the lighting of the petrol station,
- shouting and bawling and causing ructions in the street, and
- discarding waste and rubbish from the petrol station which blows into residents gardens.

Brentwood Road is not part of the controlled night time economy and has no visible police presence, particularly on a Friday and Saturday night when people are leaving clubs and pubs in Romford late in the evening and early in the morning. I believe that further extension of the hours to supply alcohol will lead to increased public nuisance and greater risk of crime and disorder from people who do not live in the area.

I am also concerned that late night sales of alcohol will lead to reckless and dangerous driving causing accidents and damage to property - recently (late evening on 10th June) a driver came out of the garage recklessly and caused an accident directly outside my house. I have had to replace my front fence multiple times over the years I have lived at my house and I foresee a greater risk to public safety and property if this application is allowed through. I therefore call upon you to see that the right course of action is to reject the application on the grounds of prevention of crime and disorder and prevention of public nuisance.

Yours sincerely

David Parker

188 Brentwood Road

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